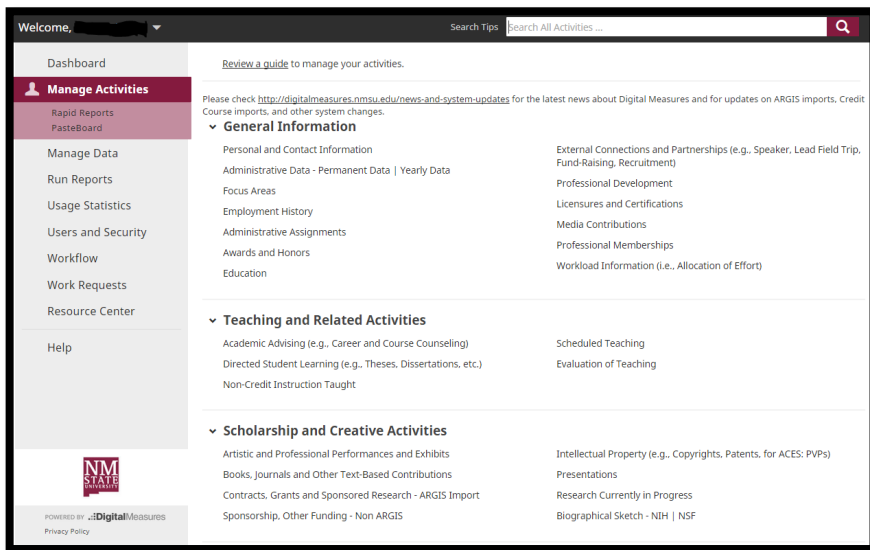


Guide and Key Changes for the New DM Interface

Image below shows more modern and improved look of the new DM Interface



Review guide to manage activities: <http://info.digitalmeasures.com/guide2>

Key Changes Made to the New DM Interface

- Content starts higher = Less scrolling down the screen
- Two columns = Better use of horizontal space
- Search bar at upper right corner
- **Collapsible headings icon "v"** beside heading such as "v General Information"
- **Back button icon "<"** found after opening each screen such as "< Education"
- Icon on left sidebar changes with type of activity selected
- Use of trash icon instead of word Delete
- Lightboxes used = Pop-up windows eliminated
- **Log off** in the upper left corner near Welcome and your name
- Click anywhere on a link to open a record - pencil icon no longer used
- Tool tips on some buttons & icons
- **Import Items** display updated on the **Books, Journals and Other Text-Based Contributions screen**
- Features Renamed
 - Copy button renamed Duplicate because it only duplicates
 - Manage Your Activities renamed **Manage Activities**
 - Run Custom Reports renamed **Run Reports**
 - Run Ad Hoc Reports renamed **Create a new report** (Only admins have this function) and located in the drop down list under **Run Reports**
 - Contact Your Help renamed **Help**