Quick Tips for Digital Measures

1) Intro Page:  http://digitalmeasures.nmsu.edu

2) Login Page:  https://digitalmeasures.nmsu.edu/login/

3) Updates:  http://digitalmeasures.nmsu.edu/news-and-system-updates/

4) Contact information for College Liaisons:  http://digitalmeasures.nmsu.edu/college-liasons/

5) Information for screens that have data imported or entered for you: FAQ#5  http://digitalmeasures.nmsu.edu/frequently-asked-questions/#5
   a. Permanent Data (starting rank, dates of rank advancement, tenure status at the start of the academic) – For updates, contact your College Liaison
   b. Yearly Data (academic year, primary college & department, discipline, position title, FTE) – For updates, contact your College Liaison
   c. Scheduled Teaching (credit courses) – Imported once a semester; For updates, contact your College Liaison; See FAQ #9 for more information
   d. Scheduled Teaching -- Why am I not seeing all the credit courses I’ve taught on Scheduled Teaching? See FAQ #9  http://digitalmeasures.nmsu.edu/frequently-asked-questions/#9
   e. Contracts, Grants and Sponsored Research – Imported monthly from ARGIS; Log into ARGIS to see all of your research at  https://argis.research.nmsu.edu; For updates, please contact the ARGIS administration group in the office of the Vice President for Research by emailing argis-support@research.nmsu.edu
   f. Allocation of Effort summary percentages on the Workload Information screen – Faculty can now edit this screen. Prior to Feb 24, 2017 data on this screen was entered by departments or by colleges; For questions, contact your College Liaison


7) Helpful Tips & Links on DM Screens – Find either at the top of some screens or by clicking the “?” before some fields